P: {801}•904•2006 **F**: {801}•723•3916 6526 S. State St. Ste 301 Murray Utah 84107

Things to remember, to help us better serve you (Local):

- o Fill out lab slips completely.
- o Please, use biohazard bags, and place lab slip in document pouch.
- When calling in for a RUSH case pickup, <u>please state</u> that the pickup is for a RUSH case.
- o Be certain to include the appointment time.

Cottonwood Lab offers DISCOUNTS for RUSH appliances (if you call 3 days in advance)

(\$10 dollar discount given to same days and next days, 2 day rushes are free!)

Pickups- Deliveries- Rushes

(Including Same Day Deliveries)

- Cottonwood Lab offers standard orthodontic local 4 day turnaround.
 That's 1 day for pickup + 3 full business days in lab.
- o All pickups made within 24 hours.
- Pickups called in after 2:00 PM will be picked up the following business day.

If you call Monday <u>before 2:00 PM</u>, your orthodontic case will be delivered by Thursday, after 5:00 PM.

If you call Monday after 2:00 PM. your case will be returned by Friday, after 5:00 PM.

- RUSH orthodontic cases for the *same day* should be called in by 10:00 AM, and will be returned to you 4:00 PM.
- RUSH orthodontic cases for the next day should be called in by 2:00 PM and will be delivered by 4:00 PM the next business day.

If no appointment time is established, appliance could be delivered at any time of the day.

To receive our "<u>On Time Guarantee</u>", all of the above Cottonwood procedures and guidelines should be observed.

We are flexible. If you have a special situation, we are more than happy to accommodate you where we can.

